

## 'SIGNUPTOSING' - TERMS AND CONDITIONS

1. These terms and conditions apply to SignuptoSing courses, rehearsals and events.
2. The fees are set according to the scale of each project and are publicised via the website. Payment should be made by the third rehearsal - either in full or in instalments. The arrangements for paying by instalments will be publicised at the beginning of each project. Payment may be made either in cash or by cheque (made payable to 'SignuptoSing').
3. During the first three weeks of rehearsals, new singers will be assessed by the Musical Director, or another member of the music staff, for their pitching ability, general musicality and a reasonable level of concentration in rehearsals. Singers may not be accepted if our basic requirements are not met.\*
4. Parents or guardians should inform the SignuptoSing team at the time of registration if their child has any special educational needs. These will need to be discussed with the SignuptoSing team to determine individual needs. It is our intention to accommodate singers wherever possible.
5. Fees are non-refundable.
6. Singers are responsible for the safe keeping of any borrowed items used during the project (e.g. library music). In the case of loss, a charge will be made to cover their replacement.
7. The events, concert and rehearsal dates will be made known on the website and in written publicity material.
8. SignuptoSing reserves the right to make changes to published rehearsal schedules, concert programmes and performances at its discretion. Such changes will be notified as soon as possible on the website.
9. Attendance at rehearsal is vital and singers are expected to miss no more than three rehearsals. Any singer who needs to miss more than three rehearsals may be required to demonstrate their knowledge of the music before taking part in the performance.
10. SignuptoSing reserves the right to exclude singers from rehearsals and performances at its discretion.
11. SignuptoSing reserves the right to make changes to the timetable and to the teaching staff.
12. Singers participate at their own risk and are obliged to inform SignuptoSing and its staff of any existing injury or medical condition.
13. Singers are obliged to take care of their own belongings. SignuptoSing can accept no liability for lost or damaged belongings.
14. The liability of SignuptoSing and its staff and helpers is restricted to rehearsal and performance time only and then only to gross negligence.
15. **Photography**  
As SignuptoSing is a performance organisation, photographs will be taken during rehearsal and performance time and used for promotion and publicity. This may include print and email publications and national and regional websites.

By submitting a registration form to SignuptoSing you are deemed to consent to the taking and use of such photographs for the above purposes.

### 16. **Privacy Policy**

Any personal information provided to SignuptoSing will be "processed" (as such terms are defined in the Data Protection Act 1998) by SignuptoSing for the purposes of administration, research, the provision of services, the organisation of performances and the administration of SignuptoSing's statutory obligations under legislation relating to children. SignuptoSing will not disclose this information to third parties for marketing purposes. SignuptoSing itself may use these data to provide marketing information. If you do not wish to receive marketing information from SignuptoSing please tick the box provided on the registration form.

By submitting a registration form to SignuptoSing you are deemed to consent to the use of such Personal Data for the above purposes.

*\*Children's ability to pitch develops at different rates and for those children who are not yet able to match pitch reliably, it is important that they have the opportunity to experience singing as much as possible. We regret, however, that we are currently not able to give these opportunities within SignuptoSing. In due course we hope to be able to do so.*